

# Privacy Policy

## Overview

Buckham & Duffy Consultants  
Website Privacy Notice

Effective Date: 30/4/26

### 1. Overview

Buckham & Duffy Consultants (“Buckham & Duffy,” “B&D”, “we,” or “us”) provide this notice to inform you of our personal information handling practices for personal information we collect from those who contact us by phone, email, and visitors to Buckham & Duffy’s website operated by us that link to this notice (“site” or “sites”).

This notice (together with our Cookie Notice) sets out the basis on which any personal data, personally identifiable information, or personal information (“personal data”) we collect from you, or that you provide to us, through our sites will be processed by us. This notice does not cover any personal data we collect offline or that we process as a service provider for customers.

When you contact us, or make an inquiry, via our site, your data will be collected and controlled by Buckham & Duffy, an Australian domestic corporation organised under the laws of Brisbane, headquartered at Level 14, 260 Queen Street, Brisbane QLD 4000.

### 2. Information We Collect About You

We will collect and process the following personal data about you:

#### (i) Information you give to us.

This is information about you that you give us by corresponding with us by phone, e-mail, or otherwise. It includes information you provide when you request information about our services, and when you report a problem with our site.

The information you give us may include your name, address, e-mail address, and phone number, and other information that you choose to provide. Providing such personal data is voluntary. However, without providing such personal data, we will not be able to provide you with information or services you request from us. You will know what personal data you provide because you will actively submit it to us.

#### (ii) Information we collect about you.

In addition to the personal data that you actively provide, for us to monitor and maintain the performance of the sites, the sites may automatically collect, process, and store certain information about you, to the extent permitted under applicable law, including technical information, including the domain and host name from which you access the Internet, the Internet protocol (IP) address used to connect your computer to the Internet, browser type and version, time zone and country setting, browser plug-in types and versions, operating system and platform

#### (iii) Information we receive from other sources.

We may work closely with third parties that provide us with additional information about you. If we are unable to collect this information, this may affect the provision of the services you have requested from us.

### 3. Cookies

To the extent permitted under applicable law, our site uses cookies and similar technologies to distinguish you from other users of our site. This helps us secure our website and provide you with a good experience. For detailed information on the cookies we use and the purposes for which we use them see our Cookie Notice. Some web browsers include a Do-Not-Track (“DNT”) feature or setting you can activate to signal your privacy preference not to have data about your online browsing activities monitored and collected. We do not recognise DNT.

### 4. How We Use Information

We use personal data held about you in the following ways:

(i) Information you give to us.

To the extent permitted under applicable law, we will use this information:

to carry out our obligations arising from any contracts entered into between you and us and to provide you with the information, products and services that you request from us;

to provide you with information or marketing about other goods and services we offer that are similar to those that you have already purchased or inquired about;

to notify you about changes to our service; and

to ensure that content from our site is presented in the most effective manner for you and for your device.

(ii) Information we collect about you.

To the extent permitted under applicable law, we will use this information:

to administer our site and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes;

to ensure that content is presented in the most effective manner for you and for your device; and

as part of our efforts to keep our site safe and secure.

(iii) Information we receive from other sources.

To the extent permitted under applicable law, we may combine this information with information you give to us and information we collect about you. We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

### 4. Disclosure of Your Information

To the extent permitted under applicable data protection law, we may share your personal data with:

(i) Any member of our group.

(ii) Selected third parties including:

service providers who act as our data processor who are subject to contractual obligations to implement technical and organisational security measures to safeguard the personal data and to process the personal data only as instructed. These third-party service providers assist us in assessing our information security controls, maintaining our site, analysing our site traffic, and in providing services and information to us and to users of our site; and

(iii) To the extent permitted by applicable data protection law, we will also disclose your personal data to third parties:

In the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets.

If we or our subsidiaries, or substantially all of the assets of any of the foregoing, is acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets.

If we are under a duty to disclose or share your personal data in order to comply with any legal obligation or request of law enforcement, or in order to enforce or apply our Website Terms of Use and other agreements; or to protect the rights, property, or safety of us or our subsidiaries, our employees, customers, or others.

## 5. International Data Transfers

Your personal data may be disclosed to employees, representatives, or other third parties operating outside of the country you are based and who work for, or are engaged by us, or our subsidiaries in other countries, including the United States of America ("USA") and in other countries that we operate, and to our service providers who may be located outside of the country you are based, including the USA and in other countries that we operate. We note that these persons and third parties may also store, transfer, or access personal data outside of the country you are based. In disclosing your personal data overseas, we will take such steps as are reasonable in the circumstances to require that overseas recipients protect your personal data in accordance with applicable laws.

## 6. Contact and Complaints

Questions, comments, or requests regarding this privacy policy are welcomed and should be addressed to [enquiries@buckhamduffy.com](mailto:enquiries@buckhamduffy.com) or by mail at:

Buckham & Duffy Legal Department  
Level 14, 260 Queen Street  
Brisbane QLD 4000

Similarly, if you have any complaints about our privacy management practices, you can contact us at the same details. You may also have a right to raise your complaint with the relevant privacy regulator in your jurisdiction.

## 7. Changes to our Privacy Notice

We may make changes to this notice, including material changes, from time to time. We will inform you of any changes to the processing activities described in this notice before we start that new processing.